

CARBON REDUCTION PLAN
JANUARY 2023



COMMITMENT TO ACHIEVING NET ZERO

2CL Communications is committed to achieving Net Zero emissions by 2050.

Publication date: 22/12/2022

BASELINE EMISSIONS FOOTPRINT

Baseline year: 2021 (1/01/2021 – 31/12/2021)

The Carbon Reduction Plan has been completed in compliance with PPN 06/21. Our Carbon Emissions in 2021 were measured in line with GHG Protocol and include the greenhouse gases stated in the Kyoto Protocol.

Baseline year emissions: 2021

EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	57.47
Scope 2	11.50
Scope 3	45.51
Included Sources	
Business Travel	0.00
Employee Commuting	45.44
Upstream transportation and distribution	0.02
Downstream transportation and distribution	0.04
Waste generated in operations	0.00
Total Emissions	114.48

BASELINE EMISSIONS FOOTPRINT

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REPORTING PERIOD

2CL Communications will publish a Carbon Reduction Plan on a yearly basis detailing emissions released from UK Operations from 1st January to 31st December.

BASELINE YEAR & CURRENT REPORTING YEAR

Due to 2021 being the first year we have measured our CO₂e emissions, the report for the Baseline Year and Current Reporting year contains the same figures. Due to this, the explanations below apply to both sets of data:

SCOPE 1

Scope 1 is reported as 57.47 tCO₂e in 2021 as we have tracked the mileage travelled by our fleet. 2CL Communications don't have boilers, on-site manufacturing, or f-gases to report emissions on.

SCOPE 2

Within Scope 2, we have measured the emissions released from working from home and the consumption of purchased electricity. With 15 employees making the most of hybrid working, we have calculated 1 out of 5 days as spent working from home and the other 4 from the office. Heating, lighting and computer consumption have all been taken into account to calculate emissions released due to working from home.

SCOPE 3

BUSINESS TRAVEL

The Business Travel Subset in Scope 3 is reported as 0 tCO₂e in 2021 due to 2CL Communications not currently recording the travel falling within the scope of the Subset. We are looking to ask staff to report any travel monthly and will therefore re-baseline once the subset can be confidently reported.

UPSTREAM & DOWNSTREAM TRANSPORTATION AND DISTRIBUTION

We have calculated figures in these two subsets by assessing the sent and received goods. We are looking at our supply chain to ensure all mileage is tracked. If any areas are not covered in our baseline year, we will re-baseline to ensure our carbon emissions can be compared fairly year on year.

EMPLOYEE COMMUTING

Each employee's method of travel has been obtained in order to quantify the emissions released from commutes to the office.

WASTE GENERATED IN OPERATIONS

We have requested the CO₂e released from our waste removal provider, however, they don't currently have this data available. We have been assured that this is something they are looking to be able to provide for the next reporting year and will include this in our report for 2022 onwards if the data becomes available.

EMISSIONS REDUCTION TARGETS

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets. We project that carbon emissions will decrease over the next five years to 103.03 tCO₂e by 2026. This is a reduction of 10%.

CARBON REDUCTION PROJECTS

AS PART OF OUR ENVIRONMENTAL MANAGEMENT POLICY, WE HAVE:

- » Placed signposted recycling bins throughout the office
- » Reused packaging where possible
- » Installed LED lighting with motion sensors throughout the office
- » Taken advantage of hybrid working
- » Installing electric charge points for vehicles
- » Assessed our supply chain to ensure we are working with environmentally friendly suppliers.

DECLARATION AND SIGN OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of the Supplier:

Date:

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³<https://ghgprotocol.org/standards/scope-3-standard>